

# Jessie Lee

## Frequently Used

Ansible, Puppet, PHP

## Previously Used

Ruby, Matlab

## Work Experience

**Palante Technology Cooperative Inc. - Project Manager, Operations, Sysadmin, IT support, Human resources, Devops**

**Worker/Owner**

September 2014 - Present

- Administrative Operations (bookkeeping, insurance, taxes)
- Design company-wide technology infrastructure (including SDLC, deployment, security) for both Linux and Windows servers and desktop
- As co-owner, participate in high-level business development planning
- Provide managed service and help desk to New York-based non-profits
- Manage project requirements and client relationships

**Columbia University Medical School & Weill Cornell Medical School- Western Blot, qPCR, Data analysis, Cell culture, Inventory management**

**Lab Manager/Technician**

June 2012 - August 2014

- Performed experiments and initial data analysis using CFX manager and Excel
- Performed research under principal investigators
- Managed inventory and ordering lab
- Assisted graduate students in performing research

**Lab Manager/Technician**

September 2009 - May 2012

## Education

**Bachelor of Art History - Carleton College**

- CGPA: 3.05

Sept 2005 - Jun 2009

## Notable Clients

**Planned Parenthood Federation -Client management, Project management, Architecture and deployment**

Released June 2016

- Built ed and tracking database
- Due to sensitive nature, cannot disclose technical details of project

**National Domestic Workers Alliance - Data management and security consulting**

Dec. 2014 - Feb.2015

- Helped develop more secure workflows for data against both criminal and state actors
- Assisted with implementation of recommendations by infosec consultants

**MADRE - Managed IT services, Security implementation, Software deployment**

Jun. 2013-Feb. 2018

- Provide helpdesk remote support and onsite support as needed
- Consult on technology procurement and planning
- Provide basic security recommendations and implementation

## Conference Participation

**Aspiration Tech Nonprofit Software Development Summit**

**Participant/Speaker**

- Ran workshops on cooperative business models in tech, secure non-corporate data storage options, and security harm reduction

Nov. 2014, Nov. 2015, Nov. 2018

**Nonprofit Technology Conference**

- Co-designed and spoke on panel about “accidental techies”, workers transitioning from running non-profit tech infrastructure informally to getting formal technology jobs

**Speaker**

Mar. 2017